

**2022 - 2023**  
**NISD**  
**Agricultural**  
**Center Barn**  
**Agreement**

# **Northwest Independent School District Agriculture Science Facilities Rules and policies For School Year 2022-2023**

The purpose of these facilities is to provide an extension to classroom instruction, to maximize learning, and to allow FFA members to utilize this facility for their Supervised Agricultural Experience Program (SAEP) animal projects. It is also a privilege to use this Ag barn. Therefore, be proud of this facility and do your part in maintaining and keeping the facility clean. Keeping the barn area clean will ensure safety for all people and animals.

In order for all parties to best utilize the Agriculture Science Facilities, there are rules and regulations, which must be observed and followed. To ensure compliance, NISD employees, including agriculture teachers, Ag coordinators, and administrators, will monitor and manage the facility both physically and via security cameras.

## **All participants must comply with the following criteria:**

1. The Agriculture Science Facilities are a part of the Northwest Independent School District. Therefore, all rules and regulations found in the student handbook and the code of conduct apply year-round.
2. Neither NISD, its employees, volunteers, nor the FFA are responsible for damage or loss to personal property, injury of members, animal projects, guests, or family of participants.
3. Only current FFA members may utilize the agriculture facilities.
4. Any animal that is raised as a project at the Ag facilities and enters for show under any group other than NISD schools FFA will lose their facility privileges.
5. Only one guest under 18 years of age may accompany a student with an animal project to the facilities, unless a parent or legal guardian accompanies the student. Parents, guardians, or guests who cause a disturbance while at the facilities will lose their privileges to enter the agriculture facilities.
6. Any student previously evicted from one of the facilities will not be allowed to utilize either facility.
7. A student must do the following things before bringing any animal onto the agriculture facilities grounds:
  - obtain permission from an agriculture teacher
  - Attend an informational meeting on the species that the student is interested in raising or showing
  - understand and sign the rules agreement
  - pay all relevant fees
8. No personal pets are allowed on agricultural facility grounds, including dogs, cats, etc.
9. Students, parents, guardians, and guests must comply with NISD protocols for prevention and mitigation of COVID-19 while at the facility. Failure to comply with the protocols is a material breach of this Agreement.

## **FACILITY HOURS**

The agriculture facilities' hours are from 5:00 a.m. to 9:00 p.m. Doors are to remain closed and locked at all times. No unauthorized personnel shall feed or be at a facility for any reason before 5:00 a.m. or after 9:00 p.m. without express permission from the agriculture advisor in charge of that species or the Agriculture Coordinator. Failure to be out of the facilities or parking lot by 9:00 P.M. will result in a strike toward being removed from keeping animals here.

## **GATE and DOOR ACCESS**

One door access card will be provided to the student. (If for some reason the card is lost, contact your species advisor immediately). If another door access card is needed because of a hardship reason, write a letter to the Agriculture Coordinator explaining your hardship reason for needing another card and it will be reviewed by NISD staff and a decision will be made whether or not another card will be issued.

**No student or parent is allowed to drive through the gate** without the permission of a NISD Agriculture teacher or Agriculture Coordinator. If an Ag Science Teacher or the Ag Coordinator is not notified prior to entering through the gate a strike will be issued. All students and parents should enter the Ag Facilities through the main doors using their access card. **(The only time students will be allowed to open the gate and drive into the Ag Facilities is to unload cattle feed and hay, over a 100 lbs of feed/hay for another species, or to transport their project. The gate should be closed immediately when entering and exiting.)** No one is allowed to place a personal lock on any NISD Agriculture center district gate.

## **ANIMAL COST**

The student is responsible for the initial cost of the animal as well as any expenses incurred while feeding and caring for the animal during their SAEP project period. This includes any medical expenses (ex: vet bills, etc.).

The student is responsible for paying the current barn fee per animal before moving the animal into a barn.

## **CARE OF ANIMAL**

The student is responsible for proper care of his/her animal. This includes adequate nutrition and hydration for proper growth, the development of the animal project, and cleaning the pen and surrounding area. When owners are unable to be contacted, the NISD Agriculture Advisors or Agriculture Coordinator reserves the right to seek treatment for any animal found to be in need of immediate emergency care. The owner will be responsible for any costs incurred.

Only the respective owner is allowed to feed or care for an animal unless prior approval was obtained from that particular owner or an Agriculture Advisor.

If your animal is in need of medical attention, it is your responsibility to contact your Agriculture Advisor and the veterinarian.

If medication is prescribed for the animal from the veterinarian, you, your parents/guardians, or the Agriculture Advisor (with consent from the parents/guardians or yourself) can give the shot(s) as prescribed from the veterinarian. **Please see your Animal Health Care Guidelines.**

## **TRAILER PARKING**

Trailers are not allowed to be parked at the Agricultural Center failure to abide by this rule will be grounds for the trailer to be towed from the facility and all cost will be the responsibility of the student and his or her parents and a strike will be issued.

## **CARE OF STALLS AND BEDDING**

The pen is to be cleaned daily.

If bedding is used, it must be approved by the Agriculture Advisor/ Coordinator.

All soiled bedding is to be promptly and properly disposed of in designated areas.

Wheelbarrows must be **emptied into designated areas every time** they are used and returned to their place of storage.

No new bedding is to be placed on top of old bedding.

### **3 Strike System**

To ensure the cleanliness and safety of NISD's agriculture facilities, a 3 strike system will be utilized to enhance the management of all students and animal projects.

Any violations of the rules, the student will be put on a 3 strike system toward the removal of the animal.

Strike 3 System of removal of animal

- *Oral warning of a violation.*
- *Written communication from Ag teachers to students and parents on the second violation.*
- *Written communication from an Administrator on the third violation.*
- *Result: Removal of the animal within 7 days. (If the animal is not removed within seven (7) calendar days, the animal will be removed at the student's expense and sold at a local auction house.)*

All violations will be determined by the Agriculture Advisors/Coordinator and Administrators.

#### **3 strike Violations:**

- *Failure to perform morning feeding practices by assigned time*
- *Failure to perform evening feeding practices by assigned time*
- *Failure to clean pen and tack room*
- *Failure to perform scheduled duties (sweeping aisles/tack room)*
- *Failure to clean up manure after animal*
- *Failure to attend weekly meetings or work day meeting assigned by the district employees*

#### **Immediate Suspension from the barn**

- *Any unsafe practices that could result in harm or damage to yourself, others, animal projects, or the agriculture facility*
- *Moving pens without permission of Agriculture Advisor*
- *Disrespect or insubordination to school personnel by the student, parent, or a guest of the student*
- *Fighting and/or harassment of another student or adult*
- *Engaging in serious or persistent misbehavior that violates the Student Code of Conduct*
- *Failure to comply with NISD protocols for COVID-19 prevention and mitigation*

## **PEN ASSIGNMENTS:**

- Animals will be assigned a pen according to the Agriculture Advisor in charge of that species.
- Students are allowed one MARKET ANIMAL and/or COMMERCIAL SET on the school facility unless there is room available at the discretion of the Agriculture Advisor in charge of that species.
- Breeding animals will only be allowed at the School Facility with special permission of the Agriculture Advisor in charge of that species and Agriculture Coordinator.
- Pen Rent is to be paid per SAEP
  - Cattle SAEP (Market Steer, Breeding Heifer, Pen of Commercial Cattle)
    - \$100 per SAEP
  - Swine SAEP (Market Swine & Breeding Swine)
    - \$50 per SAEP
  - Sheep & Goats (Market Sheep/Goat & Breeding Sheep/Goat)
    - \$50 per SAEP
- Approval of additional pens for students is prioritized based on the following:
  - Years showing
  - Grade level
- Students will be assigned pens by the Agriculture Advisor in charge of that species upon bringing the project into the facilities. Students may not move or expand pens for any reason unless approved by the Agriculture Advisor. Only one fan per pen area.
- No personal locks allowed on any animal pens.

## **REMOVAL OF ANIMALS AFTER ALL STOCK SHOWS:**

The student is to remove all projects from the agriculture facility within seven (7) calendar days after their respective show unless otherwise directed by an Agriculture Advisor of that species. If the following do not occur, then a \$100 hauling/handling/cleaning fee will be assessed to the student. 1) Animal is not removed by the end of the 7<sup>th</sup> calendar day, 2) locker is not cleaned out by the end of the 7<sup>th</sup> calendar day, 3) animals pen is not cleaned and returned into the same state by the end of the 7<sup>th</sup> calendar day, the student will be assessed the fee as stated above.

## **ANIMAL DEATH**

- If an animal project dies at the agriculture facility, it is the student's/parent's responsibility to remove the animal carcass within two (2) hours of being notified of its existence.
- If the carcass is not removed within two (2) hours, this service will be provided at the expense of the owner of the animal project.
- Please immediately notify the Agriculture teacher for proper disposal.
- If the dead carcass is removed by a NISD employee and taken to the proper disposal area, the student/parent is responsible for the payment of the disposal fee.

## **ANIMAL PROJECT MANAGEMENT**

The animal project is the student's project and responsibility. All animal project management decisions will be made by the student/parent. The Agriculture Advisors are available to assist and aid a student when a student requests this assistance. Agriculture Advisors will closely monitor all show rules. Ethical treatment of animals is required at all times and rule violations will not be tolerated.

## **STUDENT BEHAVIOR**

Students are expected to act in a professional manner at all times at the agriculture facilities. Any activities which endanger the health or physical wellbeing of students/parents/teachers/manager/facilities or animals will not be permitted. **Loitering or other activities not directly related to the furtherance of the SAEP will not be permitted at the facilities.**

## **ARENA**

- The arena is to be used during clinics or shows hosted by the Agriculture Teachers.
- The arena availability and use will be handled by the agriculture teachers.
- The arena is not to be used for feeding animals.
- The Agriculture teachers have priority use of the arena at any time.

## **FEED and TACK STORAGE**

- Tack rooms are to be clean and free of scattered hay and open feed.
- Hay is to be stored in the designated area determined by the Agriculture Advisors.
- A feed barrel will be assigned to each student.
- School owned Tack boxes will be assigned to students. If school owned tack boxes are not available then student owned tack boxes will be allowed. All tack is to be labeled.
- Valuables should be brought to and from home as needed (ex: show stick, etc.).
- NISD and its employees are not responsible for theft or damage of any personal items.

## **AGRICULTURE FACILITY CLEAN UPS**

The appearance of the agriculture facilities is a priority. There will be periodic "Ag. Facility clean-ups" which are mandatory for students with animal projects housed at the facility. If a student is unable to attend for any reason, they are responsible for finding a suitable replacement.

## **NISD AGRICULTURE STAFF USE OF ANIMALS**

Student projects may be used by NISD agriculture staff for livestock judging practice, class field trips, and recruitment efforts.

## **AGRICULTURE FACILITIES DISASTER PLAN**

- "NISD and/or its employees are not responsible for any evacuation or care of FFA animal projects through a disaster of any type (natural, chemical, national security, etc.). The movement or evacuation of any FFA animal project is the responsibility of each individual animal owner.
- In the event a major catastrophe occurs and an animal is left in the Ag Facility and dies, the remains will be removed at the expense of the owner.

## **STUDENT ELIGIBILITY FOR LIVESTOCK SHOWS**

In order to be eligible to participate in any livestock show as an FFA student, students must meet the following requirements:

- Enrolled in an agriculture science class with the exception of Junior FFA members
- Have approval of supervising teacher
- Be a member in good standing of their respective FFA Chapter
- Attend all mandatory livestock meetings for the specific livestock project
- Be passing ALL subjects at the time that eligibility is determined per UIL guidelines. If a student is ineligible to show due to grades, the animal is ineligible to show unless eligibility is defined differently at that show
- Have paid entry fees on time and met show requirements

## **PROBLEMS AND CHAIN OF COMMAND**

When a problem or concern arises, the best way to resolve it is by following a set chain-of-command, always beginning with the supervising teacher.

- Supervising Teacher
- Ag. Coordinator
- CTE Director

## **TERMS, CONDITIONS AND CONSEQUENCES**

The Agriculture Program reserves the right to remove any animal from the facilities if any one of the following conditions exists:

- Animal abuse or neglect in any form
- Diseased or infected animals
- Animals that are unsafe to handle
- Students failing to observe rules
- Animals not being fed for show purposes
- Student is no longer involved in the program
- Student receives the third strike
- Failure to comply with NISD protocols for COVID-19 prevention and mitigation
- Major infractions of school, facility, or Student Code of Conduct rules that result in: DAEP Assignment or Expulsion

**If the student fails to abide by any of the above-mentioned rules or guidelines, actions can be taken to remove the animal and/or ban any future agriculture facility privileges. The student is subject to disciplinary action for failure to comply with these rules/guidelines.**

## **Agriculture Science Facilities Usage Agreement**

By signing this document, I agree to the following terms:

**Student:**

**I agree to abide by the rules and criteria set forth in the Northwest ISD Agriculture Facilities Rules that I have received, read, understood, and signed. I agree to pay all relevant fees associated with the expense and upkeep of my project animal. I agree to conduct myself in a professional manner at all times.**

**Parent/Legal Guardian:**

**I agree to abide by the rules and criteria set forth in the Northwest ISD Facilities Rules that I have received, read, understood, and signed. I agree to pay all relevant fees associated with the expense and upkeep of my student's project animal. I agree to indemnify Northwest ISD, Northwest ISD's employees and volunteers of liability for any injury that my child, my guests, or I may sustain by participating in activities at the Northwest ISD agriculture facilities, and I agree to monitor my student for compliance with the above stated rules.**

**This document is binding and non-negotiable.**

\_\_\_\_\_  
**Student Signature                      Date**

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Parent Signature                      Date**

\_\_\_\_\_  
**Parent Name**



# 2022- 2023 Animal Health Care Guidelines

## **Guidelines for administering medication to Northwest ISD Agriscience/FFA program animals.**

1. If an animal is sick or appears to have unhealthy symptoms, the student must:
  - a. Contact the advisor in charge of this species
  - b. If the advisor recommends it; student/parent must contact a local veterinarian.
2. If in the agriculture advisor's judgment, the animal needs prescription medication, the following procedures must occur:
  - a. The Agriculture Advisor will notify the student/parent.
  - b. Veterinarians should be contacted by the student or parent. The veterinarian can prescribe over the phone and send an email clarifying the prescription, or if available, they can make a house call. If a house call cannot be made, the animal can be loaded into a trailer and hauled to the veterinarian.
  - c. If medication is prescribed to the animal, the agriculture advisor can then administer or assist the student/parent in administering the medication as directed by the veterinarian.
  - d. A copy of the prescription medication must be kept on file.
3. If an agriculture advisor is not available, and a student/parent contacts a veterinarian that then prescribes medication for the animal, the following procedures must occur:
  - a. The student must notify the agriculture advisor about the animal being seen by a veterinarian.
  - b. The student must let the agriculture advisor know what the veterinarian has prescribed.
  - c. The student must give a copy of the prescription to the agriculture advisor.
  - d. A copy of the prescription medication must be kept on file.
  - e. The agriculture advisor can help administer or advise student/parent on how to administer the medication to the animal.

**I as a parent/guardian give consent for the agriculture advisor(s) to administer common livestock practices to my child's animal(s).**

**Yes \_\_\_\_\_ No \_\_\_\_\_**

**Parent's Printed Name:** \_\_\_\_\_

**Parent's Signature:** \_\_\_\_\_

**Student's Printed Name:** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_