

# V.R. Eaton FFA



## Officer Application & Code of Conduct Policy

### Dates to Remember:

- V.R. Eaton Officer Interest Form due April 5, 2023 @ 8:40 AM
- V.R. Eaton Officer Application due to Mr. Sinkule April 15 by 4:00 pm
- V.R. Eaton FFA Officer Test and Interview: April 17 @ 4:00 PM
- V.R. Eaton FFA Officer Elections, Speeches & meeting: April 23, 2023 @ 4:30 pm

**Make sure to read every section of this contract because you will be held accountable for standards and duties!!**

**OFFICER CONTRACT**

**Signed Guidelines Due April 15 by 4:00 pm**

**Contracts must be submitted by April 15 to Mrs. Bird no later than 4 pm, to be eligible to participate in any portion of running for Chapter FFA Officer.**

**Please hand in application to Mr. Sinkule**

Applicants Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Parents Name: \_\_\_\_\_ Parents Cell # \_\_\_\_\_

Year in School: \_\_\_\_\_ Age: \_\_\_\_\_

Current Degree Held: Chapter FFA, State FFA Degree (Circle One)

Have you been ineligible this school year in any of your classes?

\_\_\_\_\_ YES \_\_\_\_\_ NO

Explanation: \_\_\_\_\_

Has your grade EVER been below a "C" in ANY of your Ag Science classes?

\_\_\_\_\_ YES \_\_\_\_\_ NO

If Yes, please explain, class/year and justification:

\_\_\_\_\_

What other activities do you plan on participating in next year other than FFA / Ag?

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As an FFA officer, you will be required to attend the following: All FFA meetings & other duties as assigned; Will you be able to commit to the listed activities, if no please explain:

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List your leadership qualities that would be a benefit to your chapter:

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What have you contributed to Eaton FFA in the previous year(s)? (Committees, helped put, SAE, etc).

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What improvement could you make in the Eaton Chapter and how?

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What will be your number one goal as a Chapter Officer?

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APPLICATION MUST BE PRINTED IN ITS ENTIRETY.

YOU AND YOUR PARENT MUST SIGN THE CODE OF CONDUCT.

YOU MUST TURN THIS INTO MR. SINKULE **April 15, 2023** NO LATER THAN **4 PM**.

## **V.R. Eaton FFA Chapter Officer Election Process**

Candidate's will be elected according to the following process and scores:

- 25% based on the candidate's application (Due to Sinkule April 15, 2023)
- 25% based on an interview with a select committee (April 17, 2023)
- 25% based on general knowledge exam (April 17, 2023)
- 25% based on the Eaton FFA Chapter member's votes (April 23, 2023)
  - Election speeches are limited to a maximum of 2 minutes.
  - Run off speeches are limited to 60 seconds maximum.

## **Grade Check Form (3rd Quarter)**

Name: \_\_\_\_\_ Grade \_\_\_\_\_

Period	Teacher	Grade	Teacher Signature	Student Responsibility (Level)
1				
2				
3				
4				
5				
6				
7				
8				

(Rate student responsibility 1-10 scale, 1 being worst and 10 the best)

**Parent Signature:**

My son / daughter is eligible, currently has a 70 average or better in all of his / her classes.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

**Student Signature:**

The information given is true and correct, and I am eligible and have at least 75 average or better in all of my classes

Signed: \_\_\_\_\_ Date \_\_\_\_\_

### **CODE OF ETHICS**

We will conduct ourselves at all times in order to be a credit to our organization, chapter, school and community by:

1. Dressing neatly and appropriately for the occasion.
2. Showing respect for the rights of others and being courteous at all times.
3. Being honest and not taking unfair advantage of others.
4. Respecting the property of others.
5. Refraining from loud, boisterous talk, swearing, and other unbecoming conduct.
6. Demonstrating sportsmanship in the show ring, LDE and CDE contest, and meetings.
7. Being modest in winning and generous in defeat.
8. Attending meetings promptly and respecting the opinion of others in discussion.
9. Taking pride in our organization, activities, supervised experience program, exhibits, and the occupation of agriculture.

10. Sharing with others experiences and knowledge gained by attending national and state meetings.

11. Striving to establish and enhance my skills through agricultural education in order to enter a successful career.

12. Appreciating and promoting diversity in our organization.

Source: Official FFA Manual, 2012-2013 (p. 20, The FFA Code of Ethics)

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Applicant's Signature

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Date

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Parent/Guardian Signature

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Date

### **FFA Rules and Procedures**

#### **DUTIES OF OFFICERS**

Chapter officers serve a vital function in the FFA organization. By taking a major leadership role, these students grow from the experience and benefit the chapter. It should be the officers' goal to lead by example and encourage other members to participate in chapter activities. The following are general duties expected of all officers.

1. A commitment to a genuine desire to be a part of a leadership team.
2. A willingness to accept responsibility.
3. A sincere desire to work with all chapter members in meeting their leadership, personal and chapter goals.
4. A commitment to lead by example.
5. A knowledge and understanding of the chapter, state and national FFA constitutions and bylaws.
6. A working knowledge of parliamentary procedure.
7. An ability to memorize their parts in the official ceremonies.

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Parent/Guardian Signature

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Date

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Applicant Signature

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Date

## REMOVAL OF OFFICER/ COMMITTEE CHAIR CONSEQUENCES

**The following will be enforced!!!**

**The officer team will have a ten strike rule. Once ten strikes have been accumulated, the officer will be removed from office by an FFA advisor.**

### Strikes consist of the following:

1. Being late or missing an officer, chapter, and executive meetings.
2. Being late or missing any other FFA Function (Ex. Contest, Barn Clean Ups, Work Days- Etc.)
3. Inappropriate behavior (**setting a poor example to other students i.e. chewing, smoking, drugs, consuming alcohol, etc. or talking about it and any inappropriate behavior on any social media sites**).
4. Failure to carry out assigned responsibilities per officer position.
5. Failure to meet deadlines.(ex: paperwork not turned in on time)
6. Having a failing grade in any class on a report card.
7. Not maintaining at least a "B" in all agriculture classes.
8. Breaking the Code Of Ethics.
9. Not Attending Officer Leadership Camp @ TAMU-Commerce, Texas in June.
10. Not planning and facilitating a chapter Program of Activities (POA).
11. Not participating in at least one LDE and one CDE contest.
12. Not completing and turning in grade and citizenship report to an Ag teacher at the end of each six weeks grading period.
13. Not owning his/her own official dress.
14. Not being enrolled in an Ag Science class **BOTH SEMESTERS.**
15. Not giving at least one day prior notice to an AG teacher (IN PERSON) when missing ANY event.
16. It is suggested to sell a min. of 15 items in fundraiser.
17. Not planning one FFA meeting and one FFA activity.

Parent Initials \_\_\_\_\_

Applicant's Initials \_\_\_\_\_

### Immediate Removal from office:

**Participation in any illegal activity, such as theft, alcohol, tobacco products, and any substance which is not legal to consume or possess this includes on or off school trips, or violate the FFA Code of Ethics in any way, may result in the officer being immediately removed from office.**

### A Note from the FFA Advisor:

*Parents and Applicants please realize that the Chapter FFA Officers are group of students who are responsible for coordinating and promoting an FFA Program! This is a great opportunity for young people to develop leadership skills and enjoy their high school and FFA experience. These rules are set forth to insure that the students running for office are truly interested and dedicated to making this the best chapter ever! We work so hard as a team that it requires every officer to be there and to do his or her job. If an officer does not fulfill their office then he or she will be warned, suspended and or discharged from office by the FFA advisors. We strongly encourage all serious FFA members to run, and being elected an FFA Officer is committing to a year of service and leadership within the V.R. Eaton FFA chapter. - Mrs. Stockard, Mrs. Bird, and Mr. Pulley*

**Parent:** *I have read this application and support my child in running for office. I also agree with and support the rules set forth by the FFA Advisors and the FFA Code of Ethics. I also understand that my child may be removed from office if my child is found to be in violation of any rules or requirements for chapter officers.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



## **Acceptable process to use if missing an FFA event:**

There are no exceptions to this process, we as advisors understand there are times that you may have to be absent from a FFA function:

**Reasons for missing an officer meeting, FFA meeting or other FFA function are:**

- Tutorials, with a note from the teacher whose tutorials you are attending.
- Other school sponsored activities, with a note from the activity sponsor.
- Sickness with either a doctor's note or absence from school. Parent's notes will not count.

**The only way for these exceptions to count, will be you coming to an Ag teacher and telling them the situation a day before any meeting or FFA Event. Word of mouth, phone calls, text messages or email will not justify the reason for missing.**

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<b>Parent/Guardian Signature</b>	<b>Date</b>	<b>Applicant Signature</b>	<b>Date</b>
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**Applicant:** I have read this application and I agree with and support the rules set forth by the FFA Advisors and the FFA Code of Ethics for Chapter Officers. I also understand that I may be removed from office if I am found to be in violation of any rules or requirements for chapter officers.

In addition, if elected to a chapter FFA office, I will carry out my responsibilities in accordance with all of the following statements. I understand that I may be removed from office by the FFA advisors if I do not adhere to these established standards.

I will:

1. Be totally dedicated to the program of Agricultural Education, SAE and the FFA.
2. Be willing to commit the necessary time to chapter officer activities, realizing that your FFA duties are an integral part on the success of the program. This will include a great deal of time away from employment and other school activities. (We will be accommodating as we encourage our members to be involved in multiple extra-curricular activities at EHS)
3. Be willing and able to travel in serving the chapter.
4. Become knowledgeable of the SAE program, the FFA and the many opportunities available in the field of agriculture as well as, keeping up to date on current local and national events.
5. Work diligently through preparation and practice to develop effective public speaking skills and project a desirable image of FFA at all times.
6. Seek constructive criticism and evaluation of my performance. Constantly evaluate my personality and attitude, making every effort to improve myself.
7. Serve as a member of a TEAM, always maintaining a cooperative attitude.
8. Take and follow instructions from those responsible for me.
9. Complete the goals of the FFA Officer Team.
10. Realize you represent the Eaton FFA Chapter at all times not just on official business.

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<b>Applicant's Signature</b>	<b>Date</b>
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